

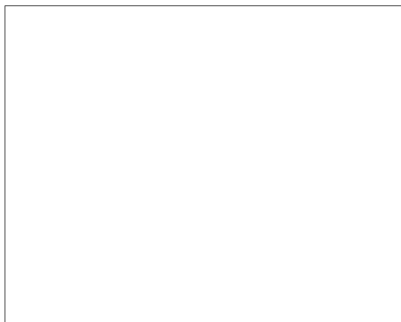
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## MINUTES OF THE FEDERAL WOMEN'S PROGRAM BOARD MEETING

Tuesday, 18 September 1979 6E13 Headquarters

0930-1030 hours

## MEMBERS PRESENT:



STAT

1. The EEO Plan -- The plan will not be submitted in its present format this year. It will be redone with greater emphasis on affirmative action and on numbers. This will permit the Board to rework its portions.

2. Directorate Coordinators -- It was reported that the FWP Manager, [redacted], sent a memo to the DDCI dated 7 September, requesting that each Directorate appoint a full-time Women's Program Coordinator. The position would be at the GS-13 level. [redacted] reported that the DDO has already approved such a position at the GS-14 level. [redacted]

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STAT

3. Nominations for Chairman of the Board -- [redacted] OLC, has asked that she be considered. The election will be in October.

STAT

4. Report on the Family Liaison Program -- [redacted] reported that it appears the DDO is agreeable to the concept. Once established the Office would serve the informational needs of Agency families assigned overseas and returning stateside. There would be two offices, one at Ames, the other at Headquarters. Each would be next to OMS. Information on schools, housing, employment, etc. would be available.

STAT

[redacted] asked for and received a vote to support the effort to establish a Family Liaison Office.

STAT

5. Working Couple's Task Force -- [redacted] reported that the Task Force acknowledged there is a problem in the Agency. No action was taken by the Board. The report will be circulated to the Board members.

STAT

6. The FWP Manager's Monthly Meeting -- the next one is Friday, 5 October, 1 - 2 p.m.

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7. Brochure for Agency Women -- [ ] reported that the list of shelters and agencies providing support in case of rape or domestic violence is going to the printers soon and hopefully will be available by 1 November. It will give credit to CIA's Federal Women's Program Board.

STAT

#### 8. New Business

DDO -- Although there is no official Working Group, there is a group meeting on Wednesdays trying to draft an Affirmative Action Plan for the Directorate. Apparently there is a good deal of divergence of opinion.

DDS&T -- The Working Group is arranging for mid-day films on a monthly basis. The first to be shown is "12 Like You." It is also working on a brochure about career development.

DDA -- The Office of Security is setting up an internal training program. It will be at the GS-07 to GS-09 level. College is required. There will be travel and relocation for the first 4 to 6 years of the program. Of the 70 applicants for the program, about 10 women and minorities have been selected.

NFAC -- Nothing to report.

#### 9. Other Business

This is the 12th anniversary of the signing of the EEO legislation. The FWP Manager would like to commemorate this by having an auditorium program with a high-level speaker. So far [ ] is one individual under consideration.

STAT

The Board voted to have a one day conference on the development of group skills for the Board and perhaps for the Working Groups.

[ ] reported on the FEW Conference she attended in Seattle, Wash. last July. She said it was a worthwhile program for those working in EEO and women's programs.

STAT

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*From 2d*

FEDERAL WOMEN'S PROGRAM BOARD

AGENDA: for 18 September 1979 Time: 9:30 am Place: 6E13

1. Nominations for Chairman of the Board. Elections in October.
  2. Board response to the Working Couples Task Force report.  STAT
  3. Report on the Family Liasion Program.  STAT
  4. Final comments or additions to the EEO Plan.
  5. Selection of a Board Liasion and Communications person for the FWP Manager's monthly meeting. Any volunteers?
  6. Report on the brochure for Agency women.  STAT
  7. New business.
    - a. Report from the Directorates and the FWP Manager.
    - b. Discussion of a one day conference for the Board on the development of group skills.
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- 1) The nominations committee consists of  . Anyone interested in being Chairman for the next six months please contact Betty, Betsy, or Kristi. We have one interested candidate. STAT  
STAT
  - 2)  STAT
  - 3) Both  have copies of the Working Couples Task Force report. They will be happy to lend you their copies. STAT
  - 4) IT IS VERY IMPORTANT THAT YOU ATTEND BOARD MEETINGS. WE HAVE NOT HAD A QUORUM FOR THE PAST TWO MONTHS.